



Educational Research

The Superintendent/CEO may authorize persons or recognized research agencies to conduct research in the Division.

Procedures for the Submission and Handling of Research Requests

1. A research proposal shall be submitted in writing to the appropriate Superintendent.
2. The objectives of the research should be clearly stated and the design should produce valid and reliable results which will then be made available to the Park West Schools.
3. The research should be expected to contribute to the improvement of education or the general welfare of children.
4. Research proposals should be of sufficient scope and depth to justify the time and effort of Park West students and staff members.
5. In general, instructional activities will not be interrupted unless there is a clear significance for the educational program of Park West Schools.
6. Data derived from school records, tests, interviews, or questionnaires which have potential for invasion of the privacy of students or their families must have advanced written authorization of parents or guardians even though the data are to be collected and reported under conditions of anonymity.

In addition to the above factors, approval of a research request will depend upon:

1. The number of research projects approved to date in the school year and the need to limit these activities.
2. The approval of the principal(s) in whose school(s) the research is to be conducted.
3. Voluntary cooperation of the teachers involved with the research project.
4. That research involving sensitive issues be preceded by discussion with school staffs, parents, and representatives from the ethnic community.