



Park West School Division

Board Agenda Regular Session

Thursday, March 11, 2021

6:00 p.m.

- 1. Call to Order/Greetings and Acknowledgement**

Park West School Division recognizes our history as an organization and as settlers to these Lands on Treaty 2 and Treaty 4, the original lands of the Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Metis Nation. Park West School Division respects the Treaties that were made on these territories, we acknowledge the harms and the mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities, in the spirit of reconciliation and collaboration.
- 2. Appoint Opening for Next Meeting and Opening of Meeting**
 - a) Sandy Szwaluk
- 3. Addition to and Adoption of Agenda**
- 4. Delegations:**
- 5. Approval of Minutes of Previous Meeting(s)**
 - a) Minutes of the February 11 Meeting (attached)
- 6. Unfinished Business Arising Out of Minutes**
 - a) Notice of Motion by Tiffany Priestley
 - b) Code of Conduct review
- 7. Board Education and Vision**
- 8. Information from Trustees**
 - a) Chair/Vice Chair Report
- 9. Senior Administration Report**
 - a) Superintendent/CEO Report
 - b) Secretary-Treasurer Report
- 10. Other Reports**
- 11. New Business**
 - a) Discussion regarding schools still in Level Orange
- 12. Questions of Clarification or Comments Regarding the Current Meeting from the Public**
- 13. Correspondence/PD Opportunities**
 - a) MSBA Virtual Convention Registration
- 14. In-Camera**
- 15. Motions from In-Camera (as needed)**
- 16. Date(s) of Future Meeting(s)**
 - a) MSBA Convention 2021(Virtual) - March 19, 2021
 - b) Regular Board Meeting - April 8, 2021
- 17. Adjournment**



Topic: Superintendent's Report to the Board of Trustees

Date: March 11, 2021

Information items:

1. **Principal meeting:**
 - Our most recent principal meeting was held on March 2.
 2. **Implementation team meeting:**
 - The Waywayseecappo / Park West implementation team met on March 3.
 3. **Sources of Strength:**
 - Approximately 20 staff members from across the division have signed up for Sources of Strength virtual training sessions.
 - The purpose of the training is to support the mental health and wellness of school and school division staff members including administrators, clinicians, teachers, bus drivers, admin assistants, custodial staff, managers, etc.
 4. **The Working Mind:**
 - Park West has a divisional team registered for The Working Mind virtual mental health training.
 - The Working Mind provides evidenced-based training designed to promote mental health and to reduce stigma in workplace settings.
 - The training equips participants with the knowledge and tools to create a culture of support for mental health at work.
 5. **MASS member session:**
 - Superintendents had their spring session on March 5.
 - The focus was on how school divisions can apply strategies and create partnerships that leverage early learning to address challenges in Indigenous education, mental health, and wellbeing.
 6. **WSH training:**
 - Training will be provided for divisional staff and school representatives on March 11 focusing on a variety of workplace, safety, and health topics.
 7. **Divisional PD meeting:**
 - Representatives from all divisional school will meet on March 19 to begin planning for professional development of teachers for next year.
 8. **Grade 3 Assessment:**
 - An update on the Grade 3 assessment was normally scheduled for today.
 - As communicated previously, the provincial data collection for the Grade 3, Grade 7, and Grade 8 assessments has been suspended for the 2020/2021 school year.
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Action items:

1. Division calendar:

- A draft calendar for 2021-2022 will be shared at the meeting for Board approval.
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Topic: Secretary-Treasurer Report to the Board of Trustees

Date: Thursday, March 11, 2021

I have been working on:

1. Attending COVID related meetings and preparing monthly COVID cost report for province (due March 12)
2. Preparing for budget 2021-22 board discussions, meeting with municipal councils, announcement and public presentation regarding proposed budget
3. Planning and preparing for possible by-election for Waywayseecappo Trustee
4. Attending and preparing for PWFOC monthly meeting (Mar 17) and preparing for year-end audit
5. Supporting PWSD Foundation in establishing a possible new post-secondary bursary for Strathclair Community School students
6. Attending Principals meeting (Mar 2)
7. Attending Waywayseecappo Implementation Team meeting and working on 2021-22 Waywayseecappo budget planning (Mar 3)
8. Coordinating 2nd semester tuition billings for First Nation students
9. Coordinating 2nd semester budget allocation for Senior Years' Tech Ed courses
10. Following up on requests for funding from Province's expanded capital program (if approved, we'll require special board meeting to approve ~March 22-24)
11. Planning for possible update to PWSD board policies