



# **Park West School Division**

## **Board Agenda**

## **Regular Session**

**Thursday, May 11, 2023**

**6:00 p.m.**

- 1. Call to Order/Greetings and Acknowledgement**

Park West School Division recognizes our history as an organization and as settlers to these Lands on Treaty 2 and Treaty 4, the original lands of the Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Metis Nation. Park West School Division respects the Treaties that were made on these territories, we acknowledge the harms and the mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities, in the spirit of reconciliation and collaboration.
- 2. Appoint Opening for Next Meeting and Opening of Meeting**

Erica Lowe
- 3. Addition to and Adoption of Agenda**
- 4. Delegations**
  - a) Rossburn Collegiate Pride Alliance
- 5. Approval of Minutes of Previous Meeting(s)**
  - a) Minutes of the Regular Board Meeting, April 13, 2023 ([attached](#))
- 6. Unfinished Business Arising Out of Minutes**
  - a) Response to Transportation Request
  - b) Ward Configuration
- 7. Board Education and Vision**
- 8. Information from Trustees**
  - a) Chair/Vice Chair Report
- 9. Senior Administration Report**
  - a) Superintendent/CEO ([attached](#))
  - b) Secretary-Treasurer ([attached](#))
- 10. Other Reports**
- 11. New Business**
- 12. Questions of Clarification or Comments Regarding the Current Meeting from the Public**
- 13. Correspondence/PD Opportunities**
  - a) Letter from Terry Fox Foundation ([attached](#))
  - b) Newspapers for Trustees
- 14. In-Camera**
- 15. Motions from In-Camera (as needed)**
- 16. Date(s) of Future Meeting(s)**
  - a) Biannual Meeting May 25, 2023
  - b) Regular Board Meeting June 8, 2023
  - c) Staff Recognition June 13, 2023
- 17. Adjournment**

**Regular Board Meeting  
April 13, 2023  
Division Office**

**TRUSTEES PRESENT:** Sandy Szwaluk, James Roszell, Debby Lee, Lorra Eastcott, Taras Daneluk, Patsy Chuhai, Jennifer Andrew, Erica Lowe, Lisa Makwebak, Danielle Arran

**Trustees ABSENT:**

**ADMIN PRESENT:** Stephen David, Inderjeet Singh

**ADMIN ABSENT:**

**RECORDER:** Jody Percival

**VISITORS:** Kacy Cryderman, Nicholas Stadnyk

The meeting was called to order at 6:00 pm.

Additions to the Agenda:

*Information from Trustees – Lisa Makwebak*

*Information from Trustees – Debby Lee*

It was decided to adopt the agenda amended.

It was decided by consensus to approve the minutes as prepared of the March 9th Regular Board Meeting.

Kacy Cryderman and Nicholas Stadnyk presented to the board regarding transportation.

Sandy Szwaluk left the Chair and James Roszell took over as Chair.

It was decided by consensus to move in camera at 7:33 pm.

It was decided by consensus to move out of in camera at 8:57 pm.

James Roszell left the Chair and Sandy Szwaluk took over as Chair.

Sandy Szwaluk left the Chair and James Roszell took over as Chair.

It was decided by consensus to move in camera at 9:00 pm.

It was decided by consensus to move out of in camera at 9:35 pm.

James Roszell left the Chair and Sandy Szwaluk took over as Chair.

Items discussed In-Camera:

1. Personnel
2. Committee Reports
3. Trustee Concerns

4. Other

R11-23 Patricia Chuhai, Lorra Eastcott

CARRIED

I MOVE to approve the accounts payable cheques dated December 31, 2022, as presented in the amount of \$307,33.77.

R12-23 Erica Lowe, Lorra Eastcott

CARRIED

I MOVE to approve the accounts payable cheques dated January 1, 2023, to January 31, 2023, as presented in the amount of \$1,169.679.63 and payroll for the month of January in the amount of \$2,031,198.55.

R13-23 Debby Lee, Taras Daneluk

CARRIED

I MOVE to approve the accounts payable cheques dated February 1, 2023, to February 28, 2023, as presented in the amount of 1,671,324,68 and payroll for the month of February in the amount of \$2,102,285.36.

R14-23 Lisa Makwebak, Taras Daneluk

CARRIED

I MOVE to approve the accounts payable cheques dated March 1, 2023, to March 31, 2023, as presented in the amount of \$1,468,269.14 and payroll for the month of March in the amount of \$2,100,608.09.

R15-23 Lorra Eastcott, Patricia Chuhai

CARRIED

I MOVE that PWSD accept the purposed changes to the unanimous members Agreement during November 2022 for Park West Fiber Optic Co-op LTD.

R16-23 Lorra Eastcott, Patricia Chuhai

CARRIED

I MOVE that the recommendation of the Manitoba School Boards Association is followed regarding the cost associated with a personnel matter as discussed in-camera.

It was decided by consensus to adjourn to meet again in regular session at 6:00 pm on Thursday, May 11, 2023.

ADOPTED:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer



**Topic:** Superintendent's Report to the Board of Trustees

**Date:** May 11, 2023

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**Information items:**

1. **Staffing:**
    - Staffing and filling vacant positions is ongoing with multiple positions posted with several days dedicated to recruitment, interviews, and reference checking.
  
  2. **CHCA Course:**
    - The division signed an MOU for the potential delivery of a Health Care Aide course next year with Assiniboine Community College.
  
  4. **Gord Nixon – MSHAA Hall of Fame:**
    - Recently retired Major Pratt teacher Gord Nixon has been selected to the Manitoba High School Association Hall of Fame.
  
  4. **Meetings:**
    - Here is an overview of recent and upcoming meetings for the superintendent:
      - May 4 Implementation team
      - May 5 MASS provincial executive
      - May 9 Manitoba Education
      - May 9 PD committee
      - May 11 Indigenous education committee
      - May 12 Assessment committee
      - May 17 Manitoba Education
      - May 17 Principal meeting
      - May 18 MASS AGM
      - May 25 Biannual meeting
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**Action items:**

- None
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**Topic: Secretary-Treasurer Report to the Board of Trustees**

**Date: Thursday, May 11, 2023**

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1. One-time funding for MSBA meetings – Submitted actuals with Robyn W
2. Compensation disclosure for 2022 – Following up with auditors
3. Capital projects quarterly reporting - submitted
4. Working on 5 Year Capital plan – submitted
5. Skills Strategy Equipment Enhancement Fund (SSEEF) – actual report submitted
6. CFTA and CETA reporting
7. PWSD – March 2023 year end financial statements
8. PWSD Foundation – Investment portfolio (Winnipeg Community Foundation)
9. PWSD Fibre Co-op – Financial statement annual audit
10. Meetings:

Winnipeg Community Foundation meeting – Apr 14

PWFOC meeting – Apr 19

Implementation meeting – May 4

MASBO ST meeting – May 8

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Respectfully submitted by,  
Inderjeet Singh, CPA, CGA



THE TERRY FOX  
FOUNDATION

March 31, 2023

Stephen David  
Park West School Division  
Box 68 1126 St. Clare St. BIRTLE MB R0M 0C0

Dear Stephen,

We are so excited to announce that schools in Park West School Division showed incredible support for the Terry Fox Foundation and have been recognized on our "Top 50 Terry Fox School Run Fundraisers of 2023". We are proud of their extraordinary effort and commitment to carry on Terry's legacy and are honoured to share with you the following achievement:

- ❖ Major Pratt School – Ranked 8<sup>th</sup> – Middle/High School Division
  - ❖ Inglis School – Ranked 15<sup>th</sup> – Elementary Division
- ❖ Shoal Lake School – Ranked 21<sup>st</sup> – Middle/High School Division
- ❖ Hamiota Elementary – Ranked 26<sup>th</sup> – Middle/High School Division

In 1980, Terry Fox set out on a mission to transform his dream to find cures for cancer into reality. During his journey, Terry once said, "nobody is ever going to call me a quitter." This quote embodies the spirit of determination and perseverance that has inspired millions of Canadians to continue in the fight against cancer.

Terry's legacy continues to inspire Canadians and people around the world. His vision transformed the landscape of cancer research, which has led to progress not even imaginable when he first set out. We have witnessed advances in many areas of research including lung, ovarian, and pediatric cancers. Your schools have demonstrated Terry's same "no quit attitude" by tirelessly fundraising and helping us to achieve these fantastic advancements.

We are so grateful to Park West School Division and all of your schools for their unwavering support and look forward to working with you for years to come!

With sincere appreciation,

Jenna Lachance Marchak  
School Development Officer  
Manitoba & Saskatchewan  
The Terry Fox Foundation

*Enclosure: Top 50 of 2023*

# 2022 Terry Fox School Run

## Top 50 Fundraisers of Manitoba



THE TERRY FOX  
FOUNDATION

1	Starbuck School	Starbuck	\$10,794.80
2	St. Andrews School	St. Andrews	\$10,645.60
3	Killarney School	Killarney	\$9,250.00
4	École Opasquia School	The Pas	\$8,657.09
5	Boissevain School	Boissevain	\$7,536.70
6	Elm Creek School	Elm Creek	\$7,189.00
7	East Selkirk Middle School	East Selkirk	\$7,122.14
8	Major Pratt School	Russell	\$6,832.55
9	St. John Brebeuf School	Winnipeg	\$5,530.00
10	École Riverside School	Thompson	\$5,074.65
11	Virden Junior High	Virden	\$4,747.55
12	Nellie McClung Collegiate	Manitou	\$4,663.00
13	École Crescentview School	Portage la Prairie	\$4,635.00
14	Rivers Elementary	Rivers	\$4,610.00
15	Inglis School	Inglis	\$4,605.00
16	École Bonaventure	Selkirk	\$4,549.05
17	Neepawa Middle School	Neepawa	\$4,327.00
18	St. Ignatius School	Winnipeg	\$4,284.50
19	Otter Nelson River School	Cross Lake	\$3,934.65
20	École Morden Middle School	Morden	\$3,793.00
21	Shoal Lake School	Shoal Lake	\$3,754.60
22	Kelsey Community School	The Pas	\$3,621.90
23	École Julie Riel	Winnipeg	\$3,454.15
24	Manitou Elementary	Manitou	\$3,436.00
25	Glenboro School	Glenboro	\$3,260.00
26	Hamiota Elementary	Hamiota	\$3,244.00
27	Samuel Burland School	Winnipeg	\$3,184.13
28	École Sir William Osler	Winnipeg	\$3,173.95
29	Gladstone Elementary	Gladstone	\$3,167.00
30	Miami School	Miami	\$3,097.65
31	Ross L. Gray School	Sprague	\$3,084.00
32	La Salle School	La Salle	\$2,967.50
33	École Waterford Springs School	Winnipeg	\$2,837.15
34	Ste. Rose School	Ste. Rose du Lac	\$2,776.40
35	Bernie Wolfe Community School	Winnipeg	\$2,513.80
36	Teulon Elementary	Teulon	\$2,458.35
37	Hartney School	Hartney	\$2,426.25
38	Phoenix School	Headingley	\$2,420.00
39	Prairie Mountain Elementary School	Swan Lake	\$2,330.00
40	Complexe scolaire St. Claude Complex	St. Claude	\$2,300.00
41	Morden Collegiate	Morden	\$2,219.55
42	Centennial School	Lac du Bonnet	\$2,211.00
43	Mel Johnson School	Wabowden	\$2,176.85
44	J.A. Cuddy Elementary	Sanford	\$2,171.45
45	Sun Valley School	Winnipeg	\$2,157.05
46	Calvin Christian School	Winnipeg	\$2,138.85
47	Island Lakes Community School	Winnipeg	\$2,137.30
48	Alhijra Islamic School	Winnipeg	\$2,110.00
49	Dakota Collegiate	Winnipeg	\$2,081.67
50	Morris School	Morris	\$2,077.25

**Grand Total**

**\$182,286.11**

