

Manitoba
Education



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PARK WEST SCHOOL DIVISION
P.O. BOX 68, 1161 ST. CLAIRE STREET
BIRTLE, MANITOBA R0M 0C0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

TABLE OF CONTENTS
2020/21 FRAME BUDGET

	PAGE
EXPENDITURE DEFINITIONS	i
OPERATING FUND	
SCHEDULE OF REVENUE AND EXPENSES	1
REVENUE DETAIL: PROVINCE OF MANITOBA	2 - 3
REVENUE DETAIL: NON-PROVINCIAL GOVERNMENT SOURCES	4
EXPENSES BY FUNCTION AND BY OBJECT	5
EXPENSE DETAIL	
- Function 100: Regular Instruction	6
- Function 200: Student Support Services	7
- Function 300: Adult Learning Centres	8
- Function 400: Community Education and Services	9
- Function 500: Divisional Administration	10
- Function 600: Instructional and Other Support Services	11
- Function 700: Transportation of Pupils	12
- Function 800: Operations and Maintenance	13
DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND	14
STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS	15
FULL TIME EQUIVALENT PERSONNEL	16
CACULATION OF ADMINISTRATION COSTS	17

OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	13,017,644
Federal Government	-
Municipal Government - Property Tax	8,448,202
- Other	-
Other School Divisions	65,600
First Nations	7,596,456
Private Organizations and Individuals	14,000
Other Sources	5,000
	29,146,902

Expenses

Regular Instruction	17,301,404
Student Support Services	3,742,962
Adult Learning Centres	119,132
Community Education and Services	111,662
Divisional Administration	1,103,136
Instructional and Other Support Services	681,470
Transportation of Pupils	1,940,610
Operations and Maintenance	3,429,985
Fiscal	510,600
	28,940,961

Current Year Operating Surplus (Deficit)	205,941
Net Transfers from (to) Capital Fund	(120,000)
Net Current Year Surplus (Deficit)	85,941

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support		
Instructional	2,865,834	
Additional Instructional Support for Small Schools	71,240	
Sparsity	506,412	
Curricular Materials	89,232	
Information Technology	92,206	
Library Services	136,822	
Student Services	486,525	
Counselling and Guidance	123,438	
Professional Development	68,411	
Physical Education	28,500	
Occupancy	<u>1,270,530</u>	5,739,150
Categorical Support		
Transportation	1,155,370	
Board and Room	-	
Special Needs: Coordinator/Clinician	162,105	
Special Needs: Level 2	270,750	
Special Needs: Level 3	162,701	
Senior Years Technology Education	66,660	
English as an Additional Language	44,400	
Indigenous Academic Achievement (included BSSIP)	90,500	
Indigenous and International Languages	-	
French Language Education	3,673	
Small Schools	154,303	
Enrolment Change	6,010	
Northern Allowance	-	
Early Childhood Development Initiative	22,363	
Literacy and Numeracy	118,976	
Education for Sustainable Development	<u>10,500</u>	2,268,311
Equalization		161,343
Additional Equalization		-
Formula Guarantee		1,611,080
Other Program Support		
School Buildings Support: "D" Projects	104,400	
Technology Education Equipment Replacement	33,400	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>137,800</u>
		<u><u>9,917,684</u></u>

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA (CONT'D)

Budget for the Year Ending June 30, 2021

Other Department of Education

Non-Resident	-
Shared Services	-
Special Needs	-
Institutional Programs	-
Nursing Supports (URIS)	-
Substitute Fees	1,000
General Support Grant	376,764
Education Property Tax Credit	1,723,972
Tax Incentive Grant	746,974
Early Years Enhancement Grant	90,000
Community Schools	80,000
Healthy Schools Initiative	-
Learning to Age 18 Coordinator	20,000
Adult Learning Centres	-
Other: <u>Paul Martin Initiative</u>	<u>30,000</u>
<u>Career Development Grant</u>	<u>31,250</u>

3,099,960

Other Provincial Government Departments (Not including GBE's)

Employment Programs	-
Other: _____	-

0

Funding of Schools Program (previous page) 9,917,684

TOTAL PROVINCIAL GOVERNMENT REVENUE 13,017,644

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

Federal Government			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	

	_____		0
Municipal Government			
Special Requirement	10,919,148		
Less: Education Property Tax Credit	(1,723,972)		
Less: Tax Incentive Grant	(746,974)	8,448,202	
Other:		-	8,448,202
	_____	_____	
Other School Divisions			
Tuition Fees		-	
Transfer Fees		13,000	
Residual Fees		-	
Transportation of Pupils		-	
Other:	Apprenticeship Facilitator (shared with Mountain View St. Lazare school - middle years vocational	46,600 6,000	
	_____		65,600
First Nations			
Tuition Fees		7,039,666	
Transportation of Pupils		-	
Other:	Indigenous Academic Achievement Level 2 & 3	343,530 213,260	

	_____		7,596,456
Private Organizations and Individuals (Includes GBE's)			
Regular Tuition		-	
International Tuition		14,000	
Continuing Education		-	
Other Tuition:	_____	-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	

	_____		14,000
Other Sources			
Interest		-	
Donations		-	
Other:	Sale of vehicles/buses	5,000	

	_____		5,000
TOTAL NON-PROVINCIAL GOVERNMENT REVENUE			16,129,258

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	14,783,707	3,377,364	42,766	85,531	757,193	445,688	800,848	1,075,499		21,368,596	21,469,645
Employees Benefits and Allowances	848,100	303,603	1,991	1,241	80,593	44,204	123,401	176,338		1,579,471	1,577,435
Services	532,459	38,245	21,775	8,540	259,757	146,990	589,561	1,916,192		3,513,519	3,480,617
Supplies, Materials and Minor Equipment	1,027,138	23,750	7,600	16,350	5,593	44,588	426,800	261,956		1,813,775	1,751,864
Short Term Loan Interest and Bank Charges									96,600	96,600	96,600
Bad Debt Expense									-	0	0
Transfers	110,000	0	45,000	0	0	0	0	0	(PAYROLL TAX) 414,000	569,000	569,000
TOTALS	17,301,404	3,742,962	119,132	111,662	1,103,136	681,470	1,940,610	3,429,985	510,600	28,940,961	28,945,161

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	1,225,580					1,225,580	
330	Instructional - Teaching		12,475,944				12,475,944	
350	Instructional - Other		391,585				391,585	
360	Technical, Specialized and Service						0	
370	Secretarial, Clerical and Other	451,984					451,984	
390	Information Technology	238,614					238,614	
	Total Salaries	1,916,178	12,867,529	0	0	0	14,783,707	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	176,631	671,469				848,100	
5-6XX	SERVICES							
510	Professional, Technical and Specialized		45,000				45,000	
520	Communications	49,516	1,300				50,816	
540	Travel and Meetings	20,876	44,803				65,679	
560	Tuition		10,000				10,000	
570	Printing and Binding		39,139				39,139	
580	Insurance and Bond Premiums		7,000				7,000	
590	Maintenance and Repair Services						0	
610	Rentals		18,000				18,000	
630	Advertising	18,000					18,000	
640	Dues and Fees						0	
650	Professional and Staff Development	13,825					13,825	
680	Information Technology Services	12,500	252,500				265,000	
	Total Services	114,717	417,742	0	0	0	532,459	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	35,000	563,818				598,818	
740	Curricular and Media Materials		118,860				118,860	
760	Minor Equipment		49,900				49,900	
780	Information Technology Equipment		259,560				259,560	
	Total Supplies, Materials & Minor Equipment	35,000	992,138	0	0	0	1,027,138	
95X-99	TRANSFERS							
960	School Divisions		55,000	40,000			95,000	
980	Organizations, Individuals and Other Entities		15,000				15,000	
	Total Transfers	0	70,000	40,000	0	0	110,000	
TOTALS		2,242,526	15,018,878	40,000	0	0	17,301,404	

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	98,357						98,357
330	Instructional - Teaching					939,793	420,154	1,359,947
350	Instructional - Other				1,070,119	447,625		1,517,744
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	16,247						16,247
380	Clinician		385,069					385,069
390	Information Technology							0
	Total Salaries	114,604	385,069	0	1,070,119	1,387,418	420,154	3,377,364
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	7,071	17,454		144,651	115,068	19,359	303,603
5-6XX	SERVICES							
510	Professional, Technical and Specialized				2,000			2,000
520	Communications	2,000	2,700			1,000	450	6,150
540	Travel and Meetings	5,300	9,750		3,824	4,430	5,791	29,095
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising	1,000						1,000
640	Dues and Fees							0
650	Professional and Staff Development							0
680	Information Technology Services							0
	Total Services	8,300	12,450	0	5,824	5,430	6,241	38,245
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	750	6,000		10,000	1,000	500	18,250
740	Curricular and Media Materials							0
760	Minor Equipment				1,500			1,500
780	Information Technology Equipment		2,500			1,500		4,000
	Total Supplies, Materials & Minor Equipment	750	8,500	0	11,500	2,500	500	23,750
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		130,725	423,473	0	1,232,094	1,510,416	446,254	3,742,962

7

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2021

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching		42,766	42,766
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	42,766	42,766
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		1,991	1,991
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications		2,525	2,525
530	Utility Services			0
540	Travel and Meetings		250	250
560	Tuition			0
570	Printing and Binding		1,000	1,000
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals		18,000	18,000
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	21,775	21,775
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		2,500	2,500
740	Curricular and Media Materials		2,500	2,500
760	Minor Equipment			0
780	Information Technology Equipment		2,600	2,600
	Total Supplies, Materials & Minor Equipment	0	7,600	7,600
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities		45,000	45,000
999	Recharge			0
	Total Transfers	0	45,000	45,000
	TOTALS	0	119,132	119,132

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				85,531	85,531
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
Total Salaries		0	0	0	85,531	85,531
4XX EMPLOYEES BENEFITS AND ALLOWANCES					1,241	1,241
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings				8,540	8,540
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
Total Services		0	0	0	8,540	8,540
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				16,350	16,350
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
Total Supplies, Materials & Minor Equipment		0	0	0	16,350	16,350
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
Total Transfers		0	0	0	0	0
TOTALS		0	0	0	111,662	111,662

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
CODE	OBJECT \ PROGRAM					
3XX	SALARIES					
310	Trustees Remuneration	75,560				75,560
320	Executive, Managerial and Supervisory		229,074	115,000		344,074
360	Technical, Specialized and Service			224,533		224,533
370	Secretarial, Clerical and Other		88,409	24,617		113,026
390	Information Technology					0
	Total Salaries	75,560	317,483	364,150	0	757,193
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	800	22,249	57,544		80,593
5-6XX	SERVICES					
510	Professional, Technical and Specialized	1,000		24,000	82,500	107,500
520	Communications		6,500	8,700		15,200
540	Travel and Meetings	13,207	14,500	9,750		37,457
570	Printing and Binding			3,000		3,000
580	Insurance and Bond Premiums			28,500		28,500
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising		2,500	2,000		4,500
640	Dues and Fees	47,000	2,100			49,100
650	Professional and Staff Development	10,000		4,500		14,500
680	Information Technology Services					0
	Total Services	71,207	25,600	80,450	82,500	259,757
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies			1,593		1,593
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment			4,000		4,000
	Total Supplies, Materials & Minor Equipment	0	0	5,593	0	5,593
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		147,567	365,332	507,737	82,500	1,103,136

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	44,764					44,764
330	Instructional - Teaching				180,920		180,920
350	Instructional - Other			220,004			220,004
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	44,764	0	220,004	180,920	0	445,688
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		852	35,411	7,941		44,204
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications				1,270		1,270
540	Travel and Meetings			1,175			1,175
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees				6,500		6,500
650	Professional and Staff Development				129,345		129,345
680	Information Technology Services			8,700			8,700
	Total Services	0	0	9,875	137,115	0	146,990
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				11,750		11,750
740	Curricular and Media Materials			32,838			32,838
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	32,838	11,750	0	44,588
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		44,764	852	298,128	337,726	0	681,470

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	40,040					40,040
350	Instructional - Other						0
360	Technical, Specialized and Service		744,561				744,561
370	Secretarial, Clerical and Other		16,247				16,247
390	Information Technology						0
	Total Salaries	40,040	760,808		0	0	800,848
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	6,235	117,166				123,401
5-6XX	SERVICES						
510	Professional, Technical and Specialized		2,550				2,550
520	Communications	900	12,350				13,250
540	Travel and Meetings	8,500	1,000				9,500
570	Printing and Binding						0
550	Transportation of Pupils		449,064	4,500		4,997	458,561
580	Insurance and Bond Premiums		24,000				24,000
590	Maintenance and Repair Services		60,000				60,000
610	Rentals		4,700				4,700
630	Advertising	1,000					1,000
640	Dues and Fees	1,000					1,000
650	Professional and Staff Development		15,000				15,000
680	Information Technology Services						0
	Total Services	11,400	568,664	4,500	0	4,997	589,561
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	300	417,000				417,300
740	Curricular and Media Materials						0
760	Minor Equipment		3,000				3,000
780	Information Technology Equipment		6,500				6,500
	Total Supplies, Materials & Minor Equipment	300	426,500		0	0	426,800
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(100,000)			100,000	0
	Total Transfers	0	(100,000)	0	0	100,000	0
	TOTALS	57,975	1,773,138	4,500	0	104,997	1,940,610

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	41,662					41,662
360	Technical, Specialized and Service		1,017,590				1,017,590
370	Secretarial, Clerical and Other	16,247					16,247
390	Information Technology						0
	Total Salaries	57,909	1,017,590	0	0	0	1,075,499
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,236	167,102				176,338
5-6XX	SERVICES						
510	Professional, Technical and Specialized				600	28,000	28,600
520	Communications	1,200	4,520				5,720
530	Utility Services		844,880		30,870		875,750
540	Travel and Meetings	2,384	40,516				42,900
570	Printing and Binding						0
580	Insurance and Bond Premiums		203,000				203,000
590	Maintenance and Repair Services		398,905	156,017	6,500	20,000	581,422
610	Rentals		57,500		25,000	33,000	115,500
620	Property Taxes		38,000		15,300		53,300
630	Advertising	1,500					1,500
640	Dues and Fees	500					500
650	Professional and Staff Development		8,000				8,000
680	Information Technology Services						0
	Total Services	5,584	1,595,321	156,017	78,270	81,000	1,916,192
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	200	207,376		880	16,000	224,456
740	Curricular and Media Materials						0
760	Minor Equipment		37,500				37,500
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	200	244,876	0	880	16,000	261,956
960	School Divisions						
999	Recharge						0
TOTALS		72,929	3,024,889	156,017	79,150	97,000	3,429,985

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2021

Transfers to Capital Fund

Category "D" School Buildings	-	
Bus Reserve	-	
Bus Purchases	120,000	
Other Vehicles	-	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	-	
Assets Under Construction	-	
Other: _____	-	

_____		120,000

Less: Transfers from Capital Fund

_____	-	

_____		0

Net Transfers to (from) Capital Fund 120,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2021

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	120,000		120,000
Software			-
Total	120,000	-	120,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION	
English Language - Single Track	2,019.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	0.0
	<hr/>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,019.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	771
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	1,100,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	1,199,725
LOADED KILOMETERS (For the period ended June 30)	742,960

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2020/21 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	11.20	0.90			2.70	0.40	0.50	0.50	16.20
330	Instructional - Teaching	137.64	15.85	0.50	1.00		1.50			156.49
350	Instructional - Other	14.39	62.51				8.92			85.82
360	Technical, Specialized and Service					3.50		29.50	23.40	56.40
370	Secretarial, Clerical and Other	15.69	0.33			2.50		0.33	0.33	19.18
380	Clinician		3.25							3.25
390	Information Technology	4.00								4.00
TOTALS (excluding Trustees)		182.92	82.84	0.50	1.00	8.70	10.82	30.33	24.23	341.34

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		
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310 TRUSTEES		10.00
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16

**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,103,136
Less: Liability Insurance	30,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
Incremental administration costs related to Waywayseecappo	252,516
	<u>820,620 (A)</u>

Expense Base

Total Operating Expenses	28,940,961
Plus: Transfers to Capital	120,000
Less: Adult Learning Centres, Function 300	119,132
	<u>28,941,829 (B)</u>

Percentage (A) / (B)

2.84%

% increase in 2020/21 Special Requirement

2.00% Limit Met

Maximum Allowable Percentage

3.38%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.38%	3.27%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	2.94% + (5,000 - enrolment) x 0.0001475%	
2% Special Requirement limit exceeded - To a maximum of 3.42%	2.85% + (5,000 - enrolment) x 0.0001425%	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.