



## **Asbestos Control**

### **Purpose**

Many construction and insulation materials contain asbestos. These materials, if removed or disturbed in an uncontrolled manner, can release asbestos fibers into the air, possibly causing a health hazard. The disturbance and mishandling of asbestos-containing materials (ACM) can result from activities performed in close proximity to and not necessarily on asbestos-containing insulation materials. All Park West School Division (The Division) personnel working with, or in proximity to where there is a likelihood of disturbance to the friable asbestos products must be informed by their Supervisors of the known and/or potential hazards associated with this exposure.

### **Definitions**

**Asbestos:** The fibrous form of mineral silicates that belong to the serpentine or amphibole groups of rock-forming minerals, including actinolite, amosite (brown asbestos), anthophyllite, crocidolite (blue asbestos), chrysotile (white asbestos), and tremolite; or any combination of two or more of these.

**Friable Asbestos-Containing Material:** Non-banded asbestos fabric; or material that contains more than 1% asbestos by weight and is in the form of powder; or can be crumbled, pulverized, or reduced to powder by hand pressure when dry.

**Non-Friable Asbestos-Containing Material:** Material that contains more than one percent (1%) asbestos by weight; and in which the asbestos fibers are bonded by cement, vinyl, resin, or other similar materials.

### **Asbestos Inventory Identification Procedure**

1. As per the *Workplace Safety and Health Manitoba Regulation 217/2006 Part 37*, The Division shall prepare an inventory of all the asbestos-containing material in the workplace.
  - 1.1 This inventory shall be collected and maintained by the Divisions Health and Safety Officer.
  - 1.2 This inventory shall be documented using the Asbestos Tracking Form – SM 228A
  - 1.3 The Asbestos Tracking Form will be maintained by updating any asbestos-containing material added to the school/department or removed from the school/department.
  - 1.4 At least annually, the school/department shall inspect all its inventoried asbestos products and complete the Record of Re-Inspection of Asbestos-Containing Material – SM 229A
  - 1.5 Any asbestos-containing items that appears to be damaged or breaking down shall be removed as soon as possible by a certified company whose employees have been trained in asbestos abatement.
  - 1.6 The Record of Re – Inspection shall be kept at the site and a copy shall be



forwarded to the Maintenance Supervisor and Division Health and Safety Officer.

### **Construction Procedure**

2. All materials that are suspected to contain asbestos shall be treated as if they do contain asbestos until such time as they are tested and proven not to contain asbestos.
  - 2.1 In the cases of suspected asbestos materials, a sample shall be obtained following The Divisions Safe Work Procedure – SM 227A for procuring an asbestos sample (this should be done by a maintenance worker or designate).
  - 2.2 Any suspected asbestos shall be brought to the attention of the Maintenance Supervisor and Division Health and Safety Officer.
  - 2.3 This sample shall be sent to an approved identification lab to identify the percentage of asbestos present.
  - 2.4 All results of positive asbestos-containing samples shall be kept on file for thirty (30) years from the date the record is made.
  
3. Any asbestos-containing items that appear to be damaged or breaking down shall be removed as soon as possible by a certified company whose employees have been trained in
  - 3.1 All work done on non-friable asbestos-containing material or friable asbestos-containing material shall be outsourced to a certified company whose employees have been trained in asbestos abatement.
  - 3.2 The Divisions must ensure that every process carried out on The Divisions property is done so in such a manner as to prevent, to the extent possible, an asbestos-containing material from becoming airborne in the workplace. Asbestos abatement.

### **RESPONSIBILITIES**

4. The Divisions Health and Safety Officer / Designate shall be made aware of all abatement projects that will be performed on the Division property.
  - 4.1 The Divisions Health and Safety Officer or Designate shall ensure all occupants in the building are made aware of any scheduled abatement.
  - 4.2 The Divisions Health and Safety Officer/Designate or company doing the abatement shall notify the Manitoba Director of Workplace Safety and Health at least five (5) days before beginning the work to alter, renovate, or demolish a building or structure that has asbestos-containing material.
  - 4.3 Any abatement or removal of asbestos-containing material must be completed in a manner that does not create a risk to the safety or health of any person.