



## PARK WEST SCHOOL DIVISION

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**Date:** Wednesday, February 11, 2026

**Topic:** **Update on Divisional Admin Procedures**

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In response to recent provincial legislation and policy updates, our division has introduced several new administrative procedures and updated guidelines to support safe, respectful, and responsible learning environments.

- We have a new administrative procedure focusing on [Staff and Pupil Interactions](#). School divisions were required to develop this procedure based on Bill 19, Public Schools Amendment Act (Safe Schools), 2025. Our divisional procedure outlines expectations for maintaining professional boundaries, describes appropriate and inappropriate forms of communication and contact, and sets out guidelines for interactions during school hours, outside school hours, and in extracurricular or off-site settings. It also provides direction for specialized support roles and outlines reporting responsibilities.
- We have also developed a new administrative procedure on [Digital Citizenship and Online Safety](#). As per the new divisional guidelines, schools will select a framework for teaching digital citizenship and online safety, effective September 2026. To promote responsible digital behaviour and protect student well-being and to increase engagement, student access to social media platforms on Division-owned devices will be blocked, effective February 17. Additionally, the Division will develop a Framework for the Responsible Use of Artificial Intelligence in Teaching and Learning by June 2026.
- Finally, school divisions were required to make changes to their Codes of Conduct. Our updated divisional [Code of Conduct](#), along with the accompanying provincial policy, is designed to promote safe and inclusive learning environments, support positive behavioural strategies and early intervention, clarify the roles and responsibilities of students, staff, and families, and strengthen how schools respond to behavioural challenges in a student-centred way.