



PARK WEST SCHOOL DIVISION
P.O. BOX 68, 1161 ST. CLAIRE STREET
BIRTLE, MANITOBA R0M 0C0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2022

EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

TABLE OF CONTENTS
2021/22 FRAME BUDGET

	PAGE
EXPENDITURE DEFINITIONS	i
OPERATING FUND	
SCHEDULE OF REVENUE AND EXPENSES	1
REVENUE DETAIL: PROVINCE OF MANITOBA	2 - 3
REVENUE DETAIL: NON-PROVINCIAL GOVERNMENT SOURCES	4
EXPENSES BY FUNCTION AND BY OBJECT	5
EXPENSE DETAIL	
- Function 100: Regular Instruction	6
- Function 200: Student Support Services	7
- Function 300: Adult Learning Centres	8
- Function 400: Community Education and Services	9
- Function 500: Divisional Administration	10
- Function 600: Instructional and Other Support Services	11
- Function 700: Transportation of Pupils	12
- Function 800: Operations and Maintenance	13
DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND	14
STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS	15
FULL TIME EQUIVALENT PERSONNEL	16
CACULATION OF ADMINISTRATION COSTS	17

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2022

Revenue

Provincial Government	13,070,078
Federal Government	-
Municipal Government - Property Tax	8,487,121
- Other	-
Other School Divisions	65,600
First Nations	7,683,594
Private Organizations and Individuals	14,000
Other Sources	5,000
	29,325,393

Expenses

Regular Instruction	17,560,844
Student Support Services	3,804,398
Adult Learning Centres	119,986
Community Education and Services	113,251
Divisional Administration	1,044,773
Instructional and Other Support Services	658,310
Transportation of Pupils	1,816,386
Operations and Maintenance	3,449,900
Fiscal	506,600
	29,074,448

Current Year Operating Surplus (Deficit)	250,945
Net Transfers from (to) Capital Fund	(240,000)
Net Current Year Surplus (Deficit)	10,945

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2022

Funding of Schools Program

Base Support		
Instructional	2,885,683	
Additional Instructional Support for Small Schools	54,508	
Sparsity	513,067	
Curricular Materials	89,850	
Information Technology	92,845	
Library Services	137,770	
Student Services	487,183	
Counselling and Guidance	124,293	
Professional Development	68,885	
Physical Education	28,375	
Occupancy	<u>1,267,965</u>	5,750,424
Categorical Support		
Transportation	1,155,425	
Board and Room	-	
Special Needs: Coordinator/Clinician	163,228	
Special Needs: Level 2	270,750	
Special Needs: Level 3	162,701	
Senior Years Technology Education	47,850	
English as an Additional Language	44,400	
Indigenous Academic Achievement (included BSSIP)	90,500	
Indigenous and International Languages	-	
French Language Education	3,673	
Small Schools	153,069	
Enrolment Change	31,427	
Northern Allowance	-	
Early Childhood Development Initiative	22,276	
Literacy and Numeracy	119,800	
Education for Sustainable Development	<u>10,500</u>	2,275,599
Equalization		514,808
Additional Equalization		-
Formula Guarantee		1,041,427
Other Program Support		
School Buildings Support: "D" Projects	104,340	
Technology Education Equipment Replacement	33,400	
Special Needs Additional Funding	43,172	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	180,912
		<u>9,763,170</u>

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2022

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	

	_____		0

Municipal Government

Special Requirement	11,137,510		
Less: Education Property Tax Credit	(1,687,415)		
Less: Tax Incentive Grant	(746,973)		
Less: Property Tax Offset Grant	(216,001)	8,487,121	
Other:		-	8,487,121
	_____	_____	

Other School Divisions

Tuition Fees		-	
Transfer Fees		13,000	
Residual Fees		-	
Transportation of Pupils		-	
Other:	Apprenticeship Facilitator (shared with Mountain \	46,600	
	St. Lazare school - middle years vocational	6,000	
	_____		65,600

First Nations

Tuition Fees		7,134,064	
Transportation of Pupils		-	
Other:	Indigenous Academic Achievement	336,270	
	Level 2 & 3	213,260	

	_____		7,683,594

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		-	
International Tuition		14,000	
Continuing Education		-	
Other Tuition:	_____	-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	

	_____		14,000

Other Sources

Interest		-	
Donations		-	
Other:	Sale of vehicles/buses	5,000	

	_____		5,000

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE		16,255,315
--	--	-------------------

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2022

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2022	2021
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	15,012,340	3,433,936	43,541	87,082	697,207	435,576	839,972	1,091,867		21,641,521	21,368,596
Employees Benefits and Allowances	848,028	307,367	2,070	1,279	75,066	45,162	132,087	181,585		1,592,644	1,579,471
Services	517,597	49,345	21,775	8,540	266,907	132,390	463,527	1,914,492		3,374,573	3,513,519
Supplies, Materials and Minor Equipment	1,072,879	13,750	7,600	16,350	5,593	45,182	380,800	261,956		1,804,110	1,813,775
Short Term Loan Interest and Bank Charges									92,600	92,600	96,600
Bad Debt Expense									-	0	0
Transfers	110,000	0	45,000	0	0	0	0	0	(PAYROLL TAX) 414,000	569,000	569,000
TOTALS	17,560,844	3,804,398	119,986	113,251	1,044,773	658,310	1,816,386	3,449,900	506,600	29,074,448	28,940,961

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2022

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	1,186,285					1,186,285	
330	Instructional - Teaching		12,779,289				12,779,289	
350	Instructional - Other		333,049				333,049	
360	Technical, Specialized and Service						0	
370	Secretarial, Clerical and Other	455,198					455,198	
390	Information Technology	258,519					258,519	
	Total Salaries	1,900,002	13,112,338	0	0	0	15,012,340	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	182,069	665,959				848,028	
5-6XX	SERVICES							
510	Professional, Technical and Specialized		45,000				45,000	
520	Communications	49,717	1,300				51,017	
540	Travel and Meetings	21,476	45,503				66,979	
560	Tuition		13,000				13,000	
570	Printing and Binding		39,776				39,776	
580	Insurance and Bond Premiums		7,000				7,000	
590	Maintenance and Repair Services						0	
610	Rentals		18,000				18,000	
630	Advertising	18,000					18,000	
640	Dues and Fees						0	
650	Professional and Staff Development	13,500					13,500	
680	Information Technology Services	12,500	232,825				245,325	
	Total Services	115,193	402,404	0	0	0	517,597	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	35,000	565,368				600,368	
740	Curricular and Media Materials		120,870				120,870	
760	Minor Equipment		47,900				47,900	
780	Information Technology Equipment		303,741				303,741	
	Total Supplies, Materials & Minor Equipment	35,000	1,037,879	0	0	0	1,072,879	
95X-99	TRANSFERS							
960	School Divisions		55,000	40,000			95,000	
980	Organizations, Individuals and Other Entities		15,000				15,000	
	Total Transfers	0	70,000	40,000	0	0	110,000	
TOTALS		2,232,264	15,288,580	40,000	0	0	17,560,844	

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2022

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	101,364						101,364
330	Instructional - Teaching					961,053	472,206	1,433,259
350	Instructional - Other				978,903	451,042		1,429,945
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	16,369						16,369
380	Clinician		452,999					452,999
390	Information Technology							0
	Total Salaries	117,733	452,999	0	978,903	1,412,095	472,206	3,433,936
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	7,554	19,219		134,462	121,705	24,427	307,367
5-6XX	SERVICES							
510	Professional, Technical and Specialized				2,000			2,000
520	Communications	2,000	2,700			1,000	450	6,150
540	Travel and Meetings	5,500	10,150		3,824	4,630	6,091	30,195
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising	1,000						1,000
640	Dues and Fees							0
650	Professional and Staff Development							0
680	Information Technology Services				10,000			10,000
	Total Services	8,500	12,850	0	15,824	5,630	6,541	49,345
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	750	6,000			1,000	500	8,250
740	Curricular and Media Materials							0
760	Minor Equipment				1,500			1,500
780	Information Technology Equipment		2,500			1,500		4,000
	Total Supplies, Materials & Minor Equipment	750	8,500	0	1,500	2,500	500	13,750
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		134,537	493,568	0	1,130,689	1,541,930	503,674	3,804,398

7

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2022

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching		43,541	43,541
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	43,541	43,541
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		2,070	2,070
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications		2,525	2,525
530	Utility Services			0
540	Travel and Meetings		250	250
560	Tuition			0
570	Printing and Binding		1,000	1,000
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals		18,000	18,000
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	21,775	21,775
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		2,500	2,500
740	Curricular and Media Materials		2,500	2,500
760	Minor Equipment			0
780	Information Technology Equipment		2,600	2,600
	Total Supplies, Materials & Minor Equipment	0	7,600	7,600
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities		45,000	45,000
999	Recharge			0
	Total Transfers	0	45,000	45,000
	TOTALS	0	119,986	119,986

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2022

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				87,082	87,082
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	87,082	87,082
4XX	EMPLOYEES BENEFITS AND ALLOWANCES				1,279	1,279
5-6XX	SERVICES					
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings				8,540	8,540
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	8,540	8,540
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies				16,350	16,350
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	16,350	16,350
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	113,251	113,251

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2022

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
CODE	OBJECT \ PROGRAM					
3XX	SALARIES					
310	Trustees Remuneration	75,560				75,560
320	Executive, Managerial and Supervisory		230,541	115,863		346,404
360	Technical, Specialized and Service			225,640		225,640
370	Secretarial, Clerical and Other		49,603			49,603
390	Information Technology					0
	Total Salaries	75,560	280,144	341,503	0	697,207
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	800	17,897	56,369		75,066
5-6XX	SERVICES					
510	Professional, Technical and Specialized	1,000		24,000	85,050	110,050
520	Communications		6,500	8,700		15,200
540	Travel and Meetings	13,607	14,700	9,750		38,057
570	Printing and Binding			3,000		3,000
580	Insurance and Bond Premiums			28,500		28,500
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising		2,500	2,000		4,500
640	Dues and Fees	51,000	2,100			53,100
650	Professional and Staff Development	10,000		4,500		14,500
680	Information Technology Services					0
	Total Services	75,607	25,800	80,450	85,050	266,907
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies			1,593		1,593
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment			4,000		4,000
	Total Supplies, Materials & Minor Equipment	0	0	5,593	0	5,593
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		151,967	323,841	483,915	85,050	1,044,773

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2022

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	44,764					44,764
330	Instructional - Teaching				171,232		171,232
350	Instructional - Other			219,580			219,580
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	44,764	0	219,580	171,232	0	435,576
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		866	35,747	8,549		45,162
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications				1,270		1,270
540	Travel and Meetings			1,175			1,175
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				3,250		3,250
680	Information Technology Services			8,700	117,995		126,695
	Total Services	0	0	9,875	122,515	0	132,390
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				11,750		11,750
740	Curricular and Media Materials			33,432			33,432
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	33,432	11,750	0	45,182
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		44,764	866	298,634	314,046	0	658,310

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2022

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	40,743					40,743
350	Instructional - Other						0
360	Technical, Specialized and Service		782,860				782,860
370	Secretarial, Clerical and Other		16,369				16,369
390	Information Technology						0
	Total Salaries	40,743	799,229		0	0	839,972
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	6,522	125,565				132,087
5-6XX	SERVICES						
510	Professional, Technical and Specialized		2,550				2,550
520	Communications	9,700	12,350				22,050
540	Travel and Meetings		1,000				1,000
570	Printing and Binding						0
550	Transportation of Pupils		312,064	4,500		15,663	332,227
580	Insurance and Bond Premiums		24,000				24,000
590	Maintenance and Repair Services		50,000				50,000
610	Rentals		4,700				4,700
630	Advertising	1,000					1,000
640	Dues and Fees	1,000					1,000
650	Professional and Staff Development		25,000				25,000
680	Information Technology Services						0
	Total Services	11,700	431,664	4,500	0	15,663	463,527
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	300	371,000				371,300
740	Curricular and Media Materials						0
760	Minor Equipment		3,000				3,000
780	Information Technology Equipment		6,500				6,500
	Total Supplies, Materials & Minor Equipment	300	380,500		0	0	380,800
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(40,000)			40,000	0
	Total Transfers	0	(40,000)	0	0	40,000	0
	TOTALS	59,265	1,696,958	4,500	0	55,663	1,816,386

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2022

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	41,160					41,160
360	Technical, Specialized and Service		1,034,338				1,034,338
370	Secretarial, Clerical and Other	16,369					16,369
390	Information Technology						0
	Total Salaries	57,529	1,034,338	0	0	0	1,091,867
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,449	172,136				181,585
5-6XX	SERVICES						
510	Professional, Technical and Specialized				600	28,000	28,600
520	Communications	1,200	4,520				5,720
530	Utility Services		844,880		30,870		875,750
540	Travel and Meetings	2,384	41,316				43,700
570	Printing and Binding						0
580	Insurance and Bond Premiums		203,000				203,000
590	Maintenance and Repair Services		398,905	156,017	6,500	20,000	581,422
610	Rentals		55,000		25,000	33,000	113,000
620	Property Taxes		38,000		15,300		53,300
630	Advertising	1,500					1,500
640	Dues and Fees	500					500
650	Professional and Staff Development		8,000				8,000
680	Information Technology Services						0
	Total Services	5,584	1,593,621	156,017	78,270	81,000	1,914,492
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	200	207,376		880	16,000	224,456
740	Curricular and Media Materials						0
760	Minor Equipment		37,500				37,500
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	200	244,876	0	880	16,000	261,956
960	School Divisions						
999	Recharge						0
TOTALS		72,762	3,044,971	156,017	79,150	97,000	3,449,900

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2021
REGULAR INSTRUCTION	
English Language - Single Track	2,032.5
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	0.0
	<u>-</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,032.5</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	765
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	1,000,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	1,100,000
LOADED KILOMETERS (For the period ended June 30)	700,000

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2021/22 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	11.20	0.90			2.70	0.40	0.50	0.50	16.20
330	Instructional - Teaching	139.04	15.85	0.50	1.00		1.50			157.89
350	Instructional - Other	14.39	62.51				8.92			85.82
360	Technical, Specialized and Service					3.50		29.50	23.40	56.40
370	Secretarial, Clerical and Other	15.69	0.33			1.00		0.33	0.33	17.68
380	Clinician		4.25							4.25
390	Information Technology	4.00								4.00
TOTALS (excluding Trustees)		184.32	83.84	0.50	1.00	7.20	10.82	30.33	24.23	342.24
510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis										
310 TRUSTEES										10.00

16

**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,044,773
Less: Liability Insurance	30,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
Incremental administration costs related to Waywayseecappo	<u>180,695</u>
	<u>834,078 (A)</u>

Expense Base

Total Operating Expenses	29,074,448
Plus: Transfers to Capital	240,000
Less: Adult Learning Centres, Function 300	<u>119,986</u>
	<u>29,194,462 (B)</u>

Percentage (A) / (B)

2.86%

Maximum Allowable Percentage

3.38%

Special Requirement Limit	Met
If FTE Enrolment is 5,000 or over	2.70%
If FTE Enrolment is 1,000 or less	3.53%
If FTE enrolment is between 1,000 and 5,000	3.38%
Northern Division	4.25%

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.