



International Students

Introduction

Park West School Division believes that it is important that students who are citizens of a country other than Canada have the opportunity to experience Canadian culture by attending school in the Division. To that end, the Division will accept international students for registration in our schools if the needs of the student can be met within the present structure and instructional plan of the school.

Process

- Students must complete the “International Student Application Form” (Appendix A) and provide copies of the following documents:
 - Latest academic transcripts
 - Passport
 - Birth Certificate
- The “International Student Application Form” and supporting documents must be submitted to the Principal of the receiving school for review.
- Upon receipt of the completed application and supporting documentation, an invoice will be sent for payment of the applicable fees. Tuition Fees for international students attending the Park West School Division for the 2025-2026 School Year are set as \$5,000 CAD for one semester and \$10,000 CAD for the full school year.
- Once payment is received, a Letter of Acceptance will be completed.
- Upon arrival, please bring all original documents (including your Study Permit) to the Principal of the Receiving School for review and to complete the school registration package.

Conditions of Acceptance

An international student will be admitted to Park West School Division only if:

- All of the requirements of the immigration authorities have been met;
- The student’s current academic standing has been found acceptable;
- This form is duly completed; and
- The required fees have been paid in full.

Park West School Division assumes no responsibility for special instruction in the English Language.



Appendix A - International Students Application Form

Student Information

Name (as on passport) _____

Date of Birth _____

Age _____

Gender _____

Permanent Address _____

Phone _____

Email _____

Citizenship _____

Country of Birth _____

First Language _____

Second Language _____

Family Information

Father's Name _____

Date of Birth _____

Phone _____

Email _____

Mother's Name _____

Date of Birth _____

Phone _____

Email _____



Living Arrangements

The applicant is responsible for arranging accommodations or homestay.
Provide the name and address of the person you will be living with while in Canada.

Name	_____
Relationship	_____
Date of Birth	_____
Citizenship	_____
Address	_____
Phone	_____
Email	_____

Transportation

Will you require school bus transportation to and from school? YES NO

Academic Information

If you are currently registered in school, please complete the following.

Name of School	_____
Address	_____
Phone	_____
Last completed grade	_____
When completed	_____

Requested Park West School (if known) _____



Student Responsibilities

- I understand that a successful experience in the International Student Program of Park West School Division depends upon regular class attendance, completion of all homework and assignments and participation in all activities offered by the program.
- I acknowledge that the International Student Program of Park West School Division reserves the right to dismiss students and return them home, at their expense, without tuition refund for violating any of the rules set out by the program.
- I have read and understand Administrative Procedure 101 Code of Conduct.
- I undertake to abide by the program regulations and to cooperate with administrators, teachers and students in Park West School Division.
- I herewith agree to the terms and conditions of entry into Park West Division and continuance therein, as described in Administrative Procedure 146 International Students, and do hereby swear to the authenticity of the transcripts herein enclosed.

Student Name _____

Student Signature _____

Date _____

Parental Responsibilities and Agreement

The signature below acknowledges agreement with the following:

- Park West School Division can, at its discretion, dismiss any child and return him/her home at my expense without tuition refund for (i) providing false and/or inaccurate information on this Student Application Form and/or (ii) violating any of the rules.
- I have read and understand Administrative Procedure 2005 – Code of Conduct.
- My child has no history of criminal behavior.
- Park West School Division is not legally liable should my child be injured with in Canada.
- Any litigation involving Park West School Division will be conducted in, and according to the laws of the Province of Manitoba
- My child has my permission to participate on any day trip within the Province of Manitoba that is arranged by the Park West School Division.

Parent Name _____

Parent Signature _____

Date _____