



The position of School Trustee is one of responsibility and trust, and individuals holding that position must conduct themselves accordingly. Refrain from using the position of Trustee for personal gain or the pursuit of personal interest and avoid and situation(s) which might suggest a conflict of interest or the appearance of impropriety in the performance of responsibilities as a Trustee. Prior to taking the oath or affirmation of office, every trustee of a school division or school district shall file with the Secretary-Treasurer of the school division or school district a statement disclosing assets and interests (*Reference Section 39.3, Public School Act*).

Trustees are subject to the provisions of the PSA, Sections 36 to 39 inclusive, which govern Board member conduct with reference to certain contracts, transactions, personnel decisions and disclosures, all as particularly set forth in the law.

Trustees must avoid conflict of interest with respect to their fiduciary responsibility:

- I. There will be no self-dealing or business by a member with the organization. Trustees will disclose their involvements with other organizations, with vendors, or any associations which might be, or might reasonably be seen as being, a conflict. No member of the Board shall take part in the discussion of any questions in which he has a pecuniary interest beyond his/her interest as an ordinary ratepayer, nor shall he/she vote on the same. Refer to the Public Schools Act Section 36 to 39.8 inclusive.
- II. When the Board is to decide upon an issue, about which a Trustee has an unavoidable conflict of interest, that Trustee shall absent herself or himself without comment from not only the vote, but also deliberation.
- III. Trustees will not use their Board position to obtain employment in the organization for themselves. Family members, or close associates. A trustee shall absent herself or himself without comment from not only the vote, but also from the deliberation of employment pertaining to family members, close associates, or the Trustee her/himself. Should a Trustee be successful in securing employment with the School District of Mystery Lake, he or she must resign from the Board prior to start of employment.