



Park West School Division

Board Agenda

Regular Session

Thursday, November 9, 2023

6:00 p.m.

- 1. Call to Order/Greetings and Acknowledgement**

Park West School Division recognizes our history as an organization and as settlers to these Lands on Treaty 2 and Treaty 4, the original lands of the Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Metis Nation. Park West School Division respects the Treaties that were made on these territories, we acknowledge the harms and the mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities, in the spirit of reconciliation and collaboration.
- 2. Appoint Opening for Next Meeting and Opening of Meeting**

Sandy Szwaluk
- 3. Addition to and Adoption of Agenda**
- 4. Delegations**

Janis Arnold - Ward Configuration
- 5. Approval of Minutes of Previous Meeting(s)**
 - a) Minutes of the Regular Board Meeting, October 12, 2023 ([attached](#))
- 6. Unfinished Business Arising Out of Minutes**
- 7. Board Education and Vision**
 - a) Updated Board Calendar ([attached](#))
 - b) Regional collaboration initiative ([attached](#))
 - c) Norms for Board meetings ([Focus](#), [Rules and Physical Environment](#), [Expectations](#))
- 8. Information from Trustees**
 - a) Chair/Vice Chair Report
 - b) Advocacy Committee Report
- 9. Senior Administration Report**
 - a) Superintendent/CEO ([attached](#))
 - b) Secretary-Treasurer ([attached](#))
- 10. Other Reports**
- 11. New Business**
- 12. Questions of Clarification or Comments Regarding the Current Meeting from the Public**
- 13. Correspondence/PD Opportunities**
- 14. In-Camera**
- 15. Motions from In-Camera (as needed)**
- 16. Date(s) of Future Meeting(s)**
 - a) November 23/24 MSBA Fall General and Regional Meetings
 - b) Bi-Annual Meeting, December 12th Russell Inn
- 17. Adjournment**

**Regular Board Meeting
October 12, 2023
Division Office**

TRUSTEES PRESENT: Sandy Szwaluk, James Roszell, Debby Lee, Lorra Eastcott, Taras Daneluk, Patsy Chuhai, Danielle Arran, Jennifer Andrew, Lisa Makwebak

Trustees ABSENT: Erica Lowe

ADMIN PRESENT: Stephen David, Inderjeet Singh

ADMIN ABSENT:

RECORDER: Jody Percival

VISITORS: Krist Lobreau-MNP, Rae-Anne Kryshewski, Rick Hrycak,

The meeting was called to order at 6:00 pm.

Due to remote participation Trustee Arran stepped down as Vice-Chair for the evening.

It was decided by consensus that James Roszell would be Vice-Chair for the meeting.

It was decided by consensus to adopt the agenda as presented.

Krista Labreau from Meyers Norris and Penny present to the board on the 2022/2023 Financial Audit.

Trustee Lee arrived at 6:33.

R34-23

I MOVE THAT the Board approves the transfer for an amount of \$200,000 from capital reserve towards capital purchases during the 2022-23.

R35-23

I MOVE THAT the June 30, 2023, audited financial statements for Park West School Division be adopted, as discussed, and recommended by the Secretary-Treasurer, and that a copy be placed on file in the Division Office for public access, as well as on our website.

It was decided by consensus to approve the minutes as prepared of the September 14th Regular Board Meeting.

Debby Lee, Patricia Chuhai

TABLED

I MOVE that the Board reverses AP115 School Attendance Guidelines and provides out-of-catchment area, school of choice transportation to the family of Rae-Ann and Emery Kryshewski. The intent of

this motion is that it is made on a without prejudice basis and that the procedure continues to apply in all other cases.

It was decided by consensus table the vote until Trustee Andrew arrived in person after losing her remote connection while traveling to the meeting. Trustee Andrew arrived at 6:54.

R36-23 Debby Lee, Patricia Chuhai

DEFEATED

I MOVE that the Board reverses AP115 School Attendance Guidelines and provides out-of-catchment area, school of choice transportation to the family of Rae-Ann and Emery Kryshewski. The intent of this motion is that it is made on a without prejudice basis and that the procedure continues to apply in all other cases.

Sandy Szwaluk left the Chair and James Roszell took over as Chair.

It was decided by consensus to move in camera at 7:38 pm.

It was decided by consensus to move out of in camera at 8:56 pm.

James Roszell left the Chair and Sandy Szwaluk took over as Chair.

Items discussed In-Camera:

1. Personnel
2. Negotiations
3. Committee Reports
4. Trustee Concerns
5. Other

R37-23 Lisa Makwebak, Patsy Chuhai

I MOVE to approve the personnel matter as discussed in camera regarding the contract employee.

It was decided by consensus to adjourn to meet again in regular session at 6:00 pm on Thursday, November 9, 2023.

ADOPTED:

Chairperson

Secretary-Treasurer



Topic: Superintendent's Report to the Board of Trustees

Date: November 9, 2023

Information items:

1. **Grade 10 Assessment:**
 - The new provincial assessment of Grade 10 Mathematics and ELA is now optional for schools.
 2. **Promoting the Positive:**
 - The Division is continuing the *Promoting the Positive* initiative with biweekly features starting October 23.
 3. **Grade Group Meetings:**
 - K-8 Grade Group meetings are scheduled for November 27-30.
 - Our Curriculum Coordinator Connie Zimmer meets with teachers to discuss matters related to literacy and numeracy.
 4. **Blanket Exercise:**
 - Doug Pople from Brandon University will facilitate a Blanket Exercise the afternoon of Tuesday, December 5. The event will be at Birtle Collegiate school library.
 - Our principal meeting will be in the morning. Then members of our Indigenous Education Committee and interested and available Trustees are invited to join us for the afternoon.
 - The KAIROS Blanket Exercise is an experiential workshop that explores the nation-to-nation relationship between Indigenous and non-Indigenous peoples in Canada.
 - Additional information is available at the following link - <https://www.kairosblanketexercise.org/programs/>
 5. **Biannual Meeting:**
 - The next biannual meeting is Tuesday, December 12 from 5:30 - 8:30 pm at the Russell Inn. Supper will be at 6:00 pm.
 6. **Meetings:**
 - Here is an overview of recent and upcoming meetings for the superintendent:
 - Nov. 2,3 – Provincial bargaining
 - Nov. 6 – Russell Education and Training
 - Nov. 8 – MASS biweekly meeting
 - Nov. 9 – Partnership implementation team
 - Nov. 14 – Mahmatawisiwin symposium
 - Nov. 15 – MB Ed Framework for Learning session
 - Nov. 21 – Website accessibility mtg
 - Nov. 20 – Divisional assessment committees (K-8 and High School)
 - Nov. 22 – MASS biweekly meeting
 - Nov. 29,30 – Provincial bargaining
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Action items:

- None



Park West School Division

Learners Today, Leaders Tomorrow

Topic: Secretary-Treasurer Report to the Board of Trustees

Date: Thursday, November 9, 2023

1. PWSD year end balances transfer
2. PWSD Foundation investments follow up
3. BSSIP; Healthy Living Grant annual reports
4. Meetings:

None

Respectfully submitted by,
Inderjeet Singh, CPA, CGA



Date: October 27, 2023
To: Region 1 Board Chairs
Topic: **Board Collaboration Opportunity**

I am writing on behalf of the Board of Trustees of Park West School Division. I am excited to extend an invitation to you and your board to participate in a unique initiative aimed at fostering collaboration, sharing innovative practices, and strengthening the bonds within our regional educational community.

The Initiative:

Our proposal is to facilitate a six-month-long initiative, spanning from January to June 2024, during which four school divisions in Region 1 would prepare short presentations to be shared with other boards by Zoom. These sessions will serve as a platform for sharing good practices and innovative ideas, thereby promoting a culture of continuous improvement within our schools.

Presentation Format:

Each participating division, including Park West, will be responsible for preparing and delivering a 15-20 minute presentation to be shared during board meetings of three regional partners. The focus will be promoting the positive, interesting, and innovative developments taking place in your respective divisions. After each presentation, there will be an opportunity for a 5-10 minute Q&A session, where Trustees can seek clarifications and offer comments.

Mutual Commitment:

The success of this initiative hinges on the active participation and commitment of participating boards. Each division is expected to both host three presentations and deliver three presentations to the other boards. Any Trustee(s) could facilitate the sessions for their partners.

Benefits:

Participating in this initiative offers a multitude of benefits for the participating boards, including:

- Knowledge Sharing - An opportunity to learn from one another's successes and challenges, helping all boards to make informed decisions.
- Networking - Strengthening relationships among regional school boards, which can lead to future collaborative efforts.
- Professional Growth - Enhancing the skills and expertise of board members and staff through exposure to innovative practices.
- Community Building - Fostering a sense of community and shared responsibility for the educational well-being of our region's students.



Park West School Division

Learners Today, Leaders Tomorrow

Stephen David
Superintendent/CEO

Sandy Szwaluk
Chairperson

Danielle Arran
Vice Chairperson

We believe that this initiative will be a significant step toward not only improving the educational landscape but also in creating a tighter-knit regional education community that collaborates to achieve common goals.

We kindly request your consideration of this invitation and encourage you to discuss it with your fellow board members. Please inform us of your board's interest and participation by December 1, 2023 , so we can begin to plan accordingly.

If you are interested in participating, or if you have any questions or need further information, please contact me at sszwaluk@pwsd.ca.

We look forward to your positive response and the opportunity to work closely together to elevate the quality of education within our region.

Respectfully,



Sandy Szwaluk
Park West Board Chair