



Division Administrative Organization

The Park West School Division shall be organized as a unitary administrative unit in which the Superintendent as Chief Executive Officer reports directly to the Board except for those matters he or she has designated to other members of senior administration. In all cases, however, the Superintendent/CEO shall be accountable to the Board.

Line and Staff Relations

All personnel employed by the Board shall be responsible to the Board through the Superintendent/CEO as shown in the Division Organization Chart.

All employees are expected to respect the chain of command. Issues and concerns must be addressed firstly through the Superintendent/CEO. Only after all avenues to resolve a situation through the office of the Superintendent/CEO have been taken may a matter be referred to the Board. At no time shall an issue or concern of staff be directed to an individual trustee or a committee of the Board unless the matter is firstly directed to the full Board and the Board makes such a referral.

*Changes to the Organizational Chart require board approval.

Please refer to:

Human Resources: Foundations/ Organization Chart/AP: 206A