



Inspection Procedure

Procedure

It shall be the responsibility of the Workplace Health and Safety Committee of each facility within the division to conduct an inspection of their specific buildings and grounds on a quarterly basis every year prior to the Workplace Health and Safety Committee meetings.

The inspection shall be carried out by the custodian and other Committee members to gather information that may be discussed through the quarterly meetings as mandated by the Workplace Health and Safety Act sec 40(10) h : Inspection of the workplace at regular intervals.

Purpose

To identify and correct potential safety and health hazards. A standard inspection checklist will be used to conduct these inspections. Form SM: 249A