



Park West School Division

2014 Student Citizenship and George Harbottle Memorial Awards

Award Criteria

Park West School Division recognizes students from our schools who demonstrate their commitment to the values of citizenship through activities such as:

1. volunteer service to the community (i.e. service to health care facilities, senior citizen groups, shelters, day care centers).
2. involvement in citizenship or character building organizations.
3. participation in student government programs or activities.
4. leadership ability to motivate others to actions to benefit the community.

Application Procedures

Each school within Park West School Division is invited to nominate **one student AND/OR one student group** for these awards. A nomination must take the form of a complete application, as follows:

A. Student Application

- completed application form (including activity summary page)
- an essay (maximum 500 words) from the student or group that defines what citizenship means to them, and/or describes how the student or group has tried to live out the concept of good citizenship in school and community

B. Two Sponsoring Letters as follows:

1. A letter from an **official at the student's or group's school** that:
 - describes the context in which the sponsoring official has known or worked with the student or group
 - describes how the student's or group's actions at school demonstrate good citizenship
2. A letter from a **representative of a community organization** that:
 - indicates the individual's relationship with the student or group
 - describes how the student's or group's actions in the community demonstrate good citizenship

C. Digital pictures

- Please submit up to 5 digital pictures to accompany your application

Application Deadline

Please submit applications no later than **noon on January 10th, 2014** to Tanya Thompson at the Division Office.

Awards Banquet

An Awards Banquet will be held at the Miniota Hall on February 6th, 2014. All nominees are invited to attend. Individual student nominees will receive a total of 5 complimentary supper tickets, and group nominees will receive a total of 10 complimentary supper tickets. Extra tickets may be purchased at your school for \$15.00

Doors open at 5:30 pm

Supper at 6:00 pm

Presentation to follow supper

One individual and one group applicant will be chosen by the Park West School Division Board of Trustees to represent our division for the Manitoba School Boards Association awards. The MSBA will select the winners, who will be invited to receive their awards on **Thursday, March 13th, 2013, at the Delta Hotel in Winnipeg**, in conjunction with the Manitoba School Boards Association convention.

→ To be completed by applicants of **INDIVIDUAL** student awards:

School-based activities/clubs:

ACTIVITY	NATURE OF INVOLVEMENT	TIME COMMITMENT

Community-based activities/clubs:

ACTIVITY	NATURE OF INVOLVEMENT	TIME COMMITMENT

→ To be completed by applicants for **STUDENT GROUP** award:

Please use the space below to provide a brief description of the goals of your group, and of the activities you undertake to further those goals.

Submission Deadlines:

Submit applications to the Division Office by: **JANUARY 10th, 2014 by NOON**

Student Citizenship and George Harbottle Memorial Awards Instructions for School-Based Sponsor

You are being asked to provide a letter to support the application of _____ for the *Manitoba School Boards Association Student Citizenship and the Association of Manitoba Municipalities (AMM) George Harbottle Memorial Awards*.

Description:

Six individual awards and one group award are given annually by the Manitoba School Boards Association to recognize outstanding young people throughout Manitoba who are active participants in their communities and schools. One additional award is presented by AMM to one of these award winners, in recognition of outstanding contributions at the community level.

Submission Deadlines:

Submit applications to the Division Office by: **JANUARY 10th, 2014 by NOON**

Criteria:

- Students must have demonstrated exemplary citizenship in their schools and in their communities.
- Students must be selected as their school board's nominee for this award, and submit a completed application by the deadline(s).

Your letter of support should:

- describe the contexts in which you have known the student or group.
- describe how the student or group has indicated an appreciation of good citizenship, and has **demonstrated** this through actions in the **school setting**.

**THANK YOU FOR YOUR SUPPORT OF
STUDENT CITIZENSHIP AND COMMUNITY LEADERSHIP**

Student Citizenship and George Harbottle Memorial Awards Instructions for Community-Based Sponsor

You are being asked to provide a letter to support the application of _____ for the *Manitoba School Boards Association Student Citizenship and the Association of Manitoba Municipalities (AMM) George Harbottle Memorial Awards*.

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**THANK YOU FOR YOUR SUPPORT OF
STUDENT CITIZENSHIP AND COMMUNITY LEADERSHIP**

**Manitoba School Boards Association Student Citizenship and
Association of Manitoba Municipalities George Harbottle Memorial Awards
Release Form**

This form must accompany or follow all divisional nominations for individual Manitoba School Boards Association Student Citizenship/AMM George Harbottle Memorial Awards.

The Manitoba School Boards Association is a voluntary association of public school boards in Manitoba. The Association of Manitoba Municipalities (AMM) represents local government bodies from across Manitoba. Each year, the Manitoba School Boards Association sponsors six Student Citizenship Awards, and AMM one George Harbottle Memorial Awards. The intent of these awards is to honour the efforts of Manitoba students at modeling and promoting good citizenship within both their schools and their broader communities.

The awards are presented each March at a public ceremony that is held in conjunction with the Annual Convention of the Manitoba School Boards Association. To promote this ceremony, and to assist us in recognizing the award recipients and all nominees, the Manitoba School Boards Association asks that the parents/guardians of each nominee (or the nominees themselves, if they are 18 years of age or older) complete this release form.

Personal information that may be used:

- student's name, school, and grade level;
- a synopsis of his or her community and school involvement; and
- photos of the nominees including photos taken at the awards ceremony.

Purposes for which this information may be used:

- promotional materials for the evening, including but not limited to news releases and programs;
- Association print and electronic publications; and
- congratulatory messages in non-Association publications.

Parent/Student permission:

I hereby consent that the information identified in this release form may be used for the identified, non-commercial purposes.

Name of student

Date

Signature of parent (or student if 18 years of age or older)

**The signed RELEASE FORM must accompany all applications.
Applications submitted without the RELEASE FORM will not be valid.**