



Park West School Division

2017 Student Citizenship and George Harbottle Memorial Awards

Award Criteria

Park West School Division recognizes students from our schools who demonstrate their commitment to the values of citizenship through activities such as:

1. volunteer service to the community (i.e. service to health care facilities, senior citizen groups, shelters, day care centers).
2. involvement in citizenship or character building organizations.
3. participation in student government programs or activities.
4. leadership ability to motivate others to actions to benefit the community.

Application Procedures

A Park West School Division student, staff, or community member is invited to nominate a student and/or group for these awards. **Please contact your school principal to make them aware of your intention to make a nomination.** A nomination must take the form of a complete application, as follows:

A. Student Application

- completed application form (including activity summary page)
- an essay (maximum 500 words) from the student or group that defines what citizenship means to them, and/or describes how the student or group has tried to live out the concept of good citizenship in school and community

B. Two Sponsoring Letters as follows:

1. A letter from an **official at the student's or group's school** that:
 - describes the context in which the sponsoring official has known or worked with the student or group
 - describes how the student's or group's actions at school demonstrate good citizenship
2. A letter from a **representative of a community organization** that:
 - indicates the individual's relationship with the student or group
 - describes how the student's or group's actions in the community demonstrate good citizenship

C. Digital pictures

- Please submit up to 5 digital pictures to accompany your application

Application Deadline

Please submit applications no later than noon on January 13th, 2017 to your local school office – applications must be complete and received on time to be considered. All applications will be forwarded to the Division Office.

Awards Banquet

The awards banquet will be held on Thursday, February 16th, 2017 in Hamiota.

The Park West School Division Board of Trustees would like to thank everyone for applying. Please note that only one individual nominee and one group nominee per school will be invited to attend the banquet. Invitations will be sent to the nominees in late January

One individual and one group applicant will be chosen by the Park West School Division Board of Trustees to represent our division for the Manitoba School Boards Association awards. The MSBA will select the winners, who will be invited to receive their awards on **Thursday, March 16th, 2017, at the Delta Hotel in Winnipeg**, in conjunction with the Manitoba School Boards Association convention.

Student Citizenship and George Harbottle Memorial Awards Application Form

This application is for the individual student award student group award

Student or Group

Name: _____

Address: _____

Phone Number: _____

School Name: _____

Division/District: _____

All supporting documents attached. Please check

Completed application form

Citizenship essay School

sponsor letter Community

sponsor letter

Sponsoring letters are being supplied by:

A. School-based sponsor(s)

Sponsor's Name Sponsor's Title

Sponsor's Name Sponsor's Title

B. Community-based sponsor(s)

Sponsor's Name Sponsor's Title Sponsor's Organization

Sponsor's Name Sponsor's Title Sponsor's Organization

Student or designated group member signature Date

Please submit applications no later than **noon on January 13, 2017** to your local school office or to Tanya Thompson at the Division Office.

To be completed by school division for applications for individual student awards only!

Signed release form:

is enclosed

will follow within the 14 days of nomination deadline

To be completed by applicants of Individual student awards:

School-based activities/clubs:

Activity	Nature of Involvement	Time Commitment

Community-based activities/clubs:

Activity	Nature of Involvement	Time Commitment

To be completed by applicants for Student Group award:

Please use the space below to provide a brief description of the goals of your group, and of the activities you undertake to further those goals.

Submission Deadlines:

Please submit applications no later than **noon on January 13, 2017** to your local school office or to Tanya Thompson at the Division Office.

Student Citizenship and George Harbottle Memorial Awards

Instructions for School-Based Sponsor

You are being asked to provide a letter to support the application of _____
for the *Manitoba School Boards Association Student Citizenship and the Association of Manitoba Municipalities (AMM) George Harbottle Memorial Awards*.

Description:

Six individual awards and one group award are given annually by the Manitoba School Boards Association to recognize outstanding young people throughout Manitoba who are active participants in their communities and schools. One additional award is presented by AMM to one of these award winners, in recognition of outstanding contributions at the community level.

Submission Deadlines:

For applications to the school/school board: **January 13th, 2017 at noon** to your local school office or to Tanya Thompson at the Division Office

Criteria:

- Students must have demonstrated exemplary citizenship in their schools and in their communities.
- Students must be selected as their school board's nominee for this award, and submit a completed application by the deadline(s).

Your letter of support should:

- describe the contexts in which you have known the student or group.
- describe how the student or group has indicated an appreciation of good citizenship, and has **demonstrated** this through actions in the **school setting**.

Thank you for your support of student citizenship and community leadership!

Student Citizenship and George Harbottle Memorial Awards

Instructions for Community-Based Sponsor

You are being asked to provide a letter to support the application of _____
for the *Manitoba School Boards Association Student Citizenship and the Association of Manitoba Municipalities (AMM) George Harbottle Memorial Awards*.

Description:

Six individual awards and one group award are given annually by the Manitoba School Boards Association to recognize outstanding young people throughout Manitoba who are active participants in their communities and schools. One additional award is presented by AMM to one of these award winners, in recognition of outstanding contributions at the community level.

Submission Deadlines:

For applications to the school/school board: **January 13th, 2017 at noon** to your local school office or to Tanya Thompson at the Division Office

Criteria:

- Students must have demonstrated exemplary citizenship in their schools and in their communities.
- Students must be selected as their school board's nominee for this award, and submit a completed application by the deadline(s).

Your letter of support should:

- describe the contexts in which you have known the student or group.
- describe how the student or group has indicated an appreciation of good citizenship, and has **demonstrated** this through actions in the **community**.

Thank you for your support of student citizenship and community leadership!

Student Citizenship and George Harbottle Memorial Awards Release Form

This form must accompany or follow all divisional nominations for individual *Manitoba School Boards Association Student Citizenship/AMM George Harbottle Memorial Awards*.

The Manitoba School Boards Association is a voluntary association of public school boards in Manitoba. The Association of Manitoba Municipalities (AMM) represents local government bodies from across Manitoba. Each year, the Manitoba School Boards Association sponsors six Student Citizenship Awards, and AMM one George Harbottle Memorial Award. The intent of these awards is to honour the efforts of Manitoba students at modeling and promoting good citizenship within both their schools and their broader communities.

The awards are presented each March at a public ceremony that is held in conjunction with the Annual Convention of the Manitoba School Boards Association. To promote this ceremony, and to assist us in recognizing the award recipients and all nominees, the Manitoba School Boards Association asks that the parents/guardians of each nominee (or the nominees themselves, if they are 18 years of age or older) complete this release form.

Personal information that may be used:

- student's name, school, and grade level;
- a synopsis of his or her community and school involvement; and
- photos of the nominees including photos taken at the awards ceremony.

Purposes for which this information may be used:

- promotional materials for the evening, including but not limited to news releases and programs;
- Association print and electronic publications; and
- congratulatory messages in non-Association publications.

Parent/Student permission:

I hereby consent that the information identified in this release form may be used for the identified, non-commercial purposes.

Name of Student

Signature of parent (or student if 18 years of age or older)

Date